

Tresorys Kernow Project Lead

**CORNWALL
MUSEUMS**
Partnership

Application Task

CMP is committed to inclusive recruitment, as such the panel will shortlist for interview solely on the basis of your response to the question below. They will not see your contact details or equal opportunities form. Please avoid using your name or identifying details in your answer to the question.

To submit your application please:

- Complete our equal opportunities monitoring form on this [link](#)
- Send your answer to the question below **and** your personal details form as a PDF or Word document to info@cornwallmuseumspartnership.org.uk please do not send as a link to a 3rd party site such as googledocs
- If you are sending a video please use wetransfer and let us know that you have sent it.

How we protect your personal information

We keep on file information from this application form, equal opportunities form and any documents you attach. This is required for recruitment and equal opportunities monitoring purposes, the payment of staff and the prevention and detection of fraud. All information will be dealt with in accordance with data protection legislation and will not be sold to any third party. Unsuccessful application forms will be destroyed after 6 months; anonymised data will be kept for monitoring.

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Here are two screen shots from the Project Initiation Form for the Tresorys Kernow project; these images show the current risk table for the project.

	A	B	C	D	E	F	G	H
1	Please provide a summary risk table, outlining top-level risks only. If you have a more comprehensive risk table, you may send this separately for information							
2								
3								
4						Post Mitigation		
5	Description of Risk	Select Impact	Select Likelihood	Rating	Mitigation Plan Summary	Select Impact	Select Likelihood	Rating
6	(in relation to Annex C – Project Risks' in application)							
7	Recruitment and employment of key project staff	Moderate	Possible	12	Recruitment begins with shortlist, CEO may cover, employed or freelance flexibility	Limited	Unlikely	6
8	Cashflow concerns for lead applicant	Moderate	Possible	12	Monthly re-imbursement of salary costs	Minimal	Unlikely	4
9	Funding agreement not in place	Catastrophic	Unlikely	10	Close liaison with Cornwall Council	Minimal	Unlikely	4
10	Short project delivery period means targets are not realised	Moderate	Possible	12	Experienced organisations, summer liaison with partners, recruitment of project lead	Limited	Possible	9
11	Delivery partners (artists and museums) failing to deliver project objectives or spend according to the timetable	Moderate	Possible	12	Early liaison with partners, strong project monitoring	Limited	Possible	9
12	Coronavirus new wave and/or lockdown restrictions reintroduced	Limited	Possible	9	project lead responsibility, social distancing, previous experience	Minimal	Unlikely	4
13	Staff turnover and/or long-term leave at CMP and/or Creative Kernow affects project momentum and delivery	Limited	Possible	9	Proper recruitment and management, large multi-team experience of both organisations	Minimal	Unlikely	4
14								
15								
16								
17								
18	Average Rating			10.857143				5.7142857

[illegible]

Please tell us how you would go about setting up and leading a robust approach to project management. Tell us about the systems and approaches you prefer, to achieve success for multi-partner projects delivered in a tight time frame.

You may use images, diagrams and/or words. You can create a short film (no more than 4 mins) if you prefer. Please submit your task as either a pdf file or an MP4 file.