

# FIRM FOUNDATIONS

## Day 1

### REGISTRATION & ARRIVALS

Welcome speeches and learning objectives, housekeeping and introductions.

*Kate McCavana, K2 Funding; Emmie Kell, CEO, Cornwall Museums Partnership*

Lightning talks – project introductions.

*Delegates*

### BREAK

Is your organisation ready? Strategic planning and the essentials of strong leadership and good governance.

*Emmie Kell, CEO, Cornwall Museums Partnership*

### LUNCH

Surgery 1 – Financial resilience: constructing sustainable business models.

*45-minute Q&A session with business planning expert Ewan McClymont, Director, Bishop Fleming.*

Looking ahead. Managing organisational change and maintaining momentum.

*Deborah Tritton, Project Director, Cornwall Council; Annette MacTavish, Director, Museum of Cornish Life and Sara Matson, Curator, Tate St Ives*

### BREAK

The art of creating and communicating your strong project vision.

*Phil Gendall, Director, Wolf Rock Marketing*

### THANKS & CLOSE

*Kate McCavana, K2 Funding*

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## Day 2

### ARRIVALS

Intro, housekeeping and learning objectives.

*Kate McCavana, K2 Funding*

Designing with the end user in mind.

*Lisa Baxter, The Experience Business*

### BREAK

The people – who does what, when and why in your professional design team?

*Emma Hosking, Architect, Poynton Bradbury Winter Cole Architects*

### LUNCH

How to procure the right people – a step-by-step guide.

*Craig Pullen, CP Consulting*

### BREAK

Risk – what could possibly go wrong?

*Jeremy Dunn, Associate Partner, Ward Williams Associates*

### WRAP UP AND CLOSE

*Kate McCavana, K2 Funding*

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## Day 3

### ARRIVALS

Intro, housekeeping and learning objectives.  
*Kate McCavana, K2 Funding*

Check in – project progress and problems.  
*Delegates*

Leading by example. Improving the environmental impact of your project.  
*Chris Coonick, British Research Establishment*

### BREAK

On time. On budget. The art of successful project management.  
*Trevor Humphreys, Trevor Humphreys Associates*

### LUNCH

Making it happen – understanding statutory consents and building regulations.  
*David Edmondson, Strategic Developments Manager and Chris Stanbury, Building Control Manager, Cornwall Council*

### BREAK

The capital experience. Lessons learnt from a career of capital projects.  
*Q&A session with delivery expert Tamsin Daniel from Cornwall Council.*

### WRAP UP AND CLOSE

*Kate McCavana, K2 Funding*



**CORNWALL  
MUSEUMS**  
Partnership

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## Day 4

### ARRIVALS

Intro, housekeeping and learning objectives.  
*Kate McCavana, K2 Funding*

An overview of the construction process – what happens when and why?  
*Andy Bruton, Project Manager, Tate St Ives*

### BREAK

What makes a good contractor?  
*Rob Hooker MCIOB, Director Greendale Construction Ltd*

### LUNCH

A day in the life of a project client – Virtual tour of Porthmeor Studios.  
*Chris Hibbert, Manager, Borlase Smart John Wells Trust*

### BREAK

Graduation – reflections and sharing of thoughts/experiences for 5 minutes each.  
*All*

Wrap up and goodbyes  
*Firm Foundations Team*

### CLOSE